

Documents Submit by Bidder along with tender documents
(Also Upload along online during Bid Submission)

Sr. No.	Name of Documents.	Reference Clause.	Reference Format Page No.
1	Bid Document Fee/Tender Fee	As per NIT	-
2	Bid Security / EMD or Valid EMD Exemption Certificate or in terms of Bank guarantee (valid 165 days from the date of bid submission) of Appropriate Class of Registration of Approved Contractors	As per Table of IFB Refer clause no. 16 for provision of Bank guarantee	-
3	Registration Certificate of Appropriate Class	As per NIT	-
4	GST Number and Pan card	As per NIT	-
5	Agency certificate of an 200% of the Tender Amount of Scheduled Bank or Nationalized Bank or Bank Approved for Government business	As per NIT	-
6	Copy of Partnership Deed or Memorandum as well as Articles of Association	As per NIT	-
7	Power of Attorney (if Applicable)	As per NIT	-
8	Last Five Financial Year IT Return	As per NIT	-
9	Undertaking for Engaging Technical Staff & Machineries	As per NIT	101
10	Information regarding any litigation in which the applicant is involved	As per NIT	102
11	Last 5-Years Turn Over (year wise) for Civil Engineering Works certified by CA (for Bid Capacity Evaluation)	As per ITB Clause no 4.7 Bid Capacity	103
	OR Details of civil engineering works completed in last 5 financial year		104
12	Details of “works on hand” and “works tendered by bidder, found lowest (11) & works likely to be awarded (for Bid Capacity Evaluation)	As per ITB Clause no 4.7 Bid Capacity	105
13	Undertaking on statement of compliance of clause 3.2	-	106
14	Affidavit	-	107
15	Form of Bid	-	80
16	Undertaking for bid Validity	-	97



UNDERTAKING FOR ENGAGING TECHNICAL STAFF & MACHINERIES

I/We.....

Age.....

Business (Name of Firm)
..... Address

Hereby declare, that if our offer for the work of

.....

.....

would accept by the competent authority & awarded to us, I/We will engage & employ the technical staff and machineries on site of work, required to complete the work successfully within time limit.

Signature of Bidder

Place:-

Date:-



INFORMATION ON LITIGATION HISTORY

Other Party (ies)	Employer	Cause of Dispute	Amount Involved	Remarks showing Present Status

DATE:
OF BIDDER

SIGNATURE

Notes:

1. Describe Company's history of litigation or arbitration from contract executed in the last ten years or currently under execution. Please indicate for each case the year, name of employer, cause of litigation, matter in dispute, disputed amount, and whether the award was for or against the company.
2. Please add any further information that you may consider to be relevant to the evaluation of your application. If you wish to attach other documents, please list below:



DETAILS OF LAST FIVE YEAR'S CIVIL ENGINEERING WORKS TURNOVER

1	Name of Firm		
2	Name of Partner/ Director		
3	Turnover for the Last Five Years, the Contract Receipts of Civil Engineering works.		
Sr. No.	Year	Multiplying Factor	Annual Turnover (Rs in Lakhs)
(1)	2019-2020	1.61	
(2)	2020-2021	1.46	
(3)	2021-2022	1.33	
(4)	2022-2023	1.21	
(5)	2023-2024	1.10	
(6)	2024-2025 (Base year)	1.00	

Signature

(Stamp of Chartered Accountant)

Unique Document Identification
Number: -



DETAILS OF CIVIL ENGINEERING WORKS COMPLETED IN LAST 5 FINANCIAL YEAR

Project Name	Name of the Employer	Description of work	Contract No.	Value of contract (Rs. Crore)	Date of issue of work order	Stipulated period of completion	Actual date of completion*	Remark explaining reasons for delay & work Completed
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
1								
2								
3								

DATE:

SIGNATURE OF BIDDER

Notes:

1. Bidder shall also attach completion certificate (preferably in form-3A) for all the works listed in above table.



DETAILS OF “WORKS ON HAND” AND “WORKS TENDERED BY BIDDER, FOUND LOWEST (L1) & WORKS LIKELY TO BE AWARDED”

Sr. No.	Name of Work	Place	PART- I Work on Hand					PART-II Works tendered by bidder, found lowest (L1) & Works likely to be awarded				Remarks
			Tendered amount Rs, in Lakh	Date of issue of Work order	Stipulated period of completion (date)	Cost of work remaining to be executed as on the preceding month to the bid invitation month. Rs, in Lakh	Cost of work remaining to be executed During the time limit of an invited bid Rs. In Lakh	Tender Cost Rs. In Lakh	Time limit of work In Months	Date when decision is expected for award of work	Cost of work to be executed during the time limit of the invited bid. Rs, in Lakh	
[1]	[2a]	[2b]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[11]	[12]	[13]
1												
2												
3												

DATE:

SIGNATURE OF BIDDER

Notes:

1. For Part-I, the bidder shall furnish necessary certificates/documents from the concerned department.
2. In Part-II, the bidder shall furnish information for the other tenders wherein bidder's offer is found L1.



UNDERTAKING ON STATEMENT OF COMPLIANCE OF CLAUSE 3.2

I/We.....Age.....

Business (Name of Firm)

Address

Hereby declare, that for the work of

I/We (Bidder) is neither associated, nor has been associated, directly or indirectly, with the consultant or any other entity that has prepared the design, specifications, and other documents for the Project or being proposed as Project Manager for the Contract. A firm that has been engaged by the Employer to provide consulting services for the preparation or supervision of the works, and any of its affiliates, shall not be eligible to bid.

Signature of Bidder

Place:-.....

Date:-.....



AFFIDAVIT

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that neither our firm M/s. _____ have not abandoned any work of Government of Gujarat/Government of India/any Board or Corporation under Government of Gujarat/Government of India nor any contract awarded to us for such works have been rescinded, during last five years prior to the date of this bid.
3. The undersigned hereby authorize(s) and request (s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the Department to verify this statement or regarding any (our) competence and general reputation.
4. The Undersigned understands and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the Department/ Project implementing agency.

(Signed by an Authorized Officer of the Firm)

Title of Officer

Name of Firm

Date



Letter of transmittal signed by authorized signatory
(MODEL AUTHORISATION LETTER TO BE PROVIDED BY THE AUTHORISED
SIGNATORY OF THE COMPANY/FIRM/OTHER ASSOCIATION OF PERSONS, ETC. ON ITS
LETTER HEAD)

TO BE PROVIDE AFTER ISSUE OF WORK ORDER

I/We..... do hereby authorize
Mr./Ms..... whose signature is set out below,
to represent me/us in connection with obtaining for the work of
..... He/she is duly authorized to sign all necessary
correspondence in this regard on our behalf His/her explanations / statements will be
binding on me/us without exception.

SPECIMEN SIGNATURE OF AUTHORISED
SIGNATORY

(Signature of Authorizing Authority)

Name & Designation (with seal)

Place:

Date:



UNDERTAKING (For Validity)

I, the undersigned do hereby undertake that our firm M/s
..... agree to abide by this bid for a period 165 days for date fixed
for receiving the same and it shall be binding on us and may be accepted at any time before
the expiration of that period.

(Signed by an Authorized officer of the firm)

Title of officer

Name of firm

DATE

FORM OF BID

Description of the Works:

BID

To :

Address :

1. We offer to execute the Works described above and remedy any defects therein in conformity with the conditions of Contract, specification, drawings, Bill of Quantities and Addenda for the sum (s) of

(-----)

2. We undertake, if our Bid is accepted, to commence the Works as soon as is reasonably possible after the receipt of the Engineer's notice to commence, and to complete the whole of the Works in the Contract within the time stated in the document.
3. We agree to abide by this Bid for the period of 120 Days from the date fixed for receiving the same, and it shall remain binding upon it and may be accepted at any time before the expiration of that period.
4. Unless and until a formal Agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
5. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this----- day of----- 20

Signature ----- in the capacity of -----

----- duly authorized to sign bids for and on behalf of -----

(in block capitals or typed)

Address

Witness

Address

Occupation
